

# Thank you for thinking of Bunnyman Brewing for your event!

Bunnyman Brewing, a micro-brewery tucked away in the suburbs of Fairfax/Burke, Virginia, crafts high-quality beers with an exciting rotation of unique variations. Bunnyman proudly features an 18-tap self-pour system in the main taproom and an additional 9-tap system in the Mezzanine, allowing guests to pay by the ounce. There are 3 tasting areas – the lower main tasting room, an upstairs Mezzanine, and ample outdoor space, including a large Oktoberfest tent. We invite you to come by, relax, have a beer, and tell some local stories about the legendary Bunnyman.

We have one outdoor space, the Oktoberfest tent, and one upstairs space, the Mezzanine, available for private rentals. The cost of our rental space includes private access to the space with a 2-hour time frame (more time may be added upon request, for an additional cost), and includes seating and tables. Guests may bring outside food and decorations<sup>\*</sup>, and our scheduled food truck is available as well.



# **Rental Spaces**

### MEZZANINE

Seating for up to 55 people. Standing room not to exceed 75 people.

Bunnyman Brewing's upstairs Mezzanine is accessible by stairs and overlooks the brewing production area and tasting room. Low tables and chairs are set up to seat 48 people. Bunnyman is proud to feature a 9-tap beer wall in the Mezzanine for your event's private use. These taps include at least 1 hard seltzer, for non-beer drinkers. Two refrigerators are available in the area for food or cake storage. There is a television hung in the mezzanine for slideshows or presentations (you will need to provide AV cords or use Airplay/Bluetooth).



### **OKTOBERFEST TENT**

Seating for up to 80 people. Standing room not to exceed 100 people.

Bunnyman Brewing's Oktoberfest Tent features authentic Oktoberfest tables and benches. It is conveniently located just outside the main tasting room down a short flight of steps (there is an elevator accessible as well). During cold weather, the tent is enclosed with walls and is heated. During warm weather, the walls are removed and fans are utilized for cooling and air movement. There is easy access to our corn hole area, the available food truck, and outdoor restroom facility.

#### ENTIRE OUTDOOR SPACE

Seating for up to 140 people (80 inside tent and 60 outside tent). Standing room not to exceed 140 people

Bunnyman Brewing may allow for the entire outdoor space to be reserved for a private event, depending on time of year and the event schedule at the brewery. The outdoor space includes the entire Oktoberfest tent and the space outside the tent. During warmer months, tables with umbrellas are available.

# **Payment and Fees**

#### **BEVERAGE REDEEM**

Bunnyman Brewing utilizes a self-pour system. With this system, guests pay by the ounce, customing beer pours and sizes. This system allows for three available options of tabs:

- Host tab The Host pays for entire event tab;
- Capped host tab The Host sets an amount for the event tab. This option allows the host to use tapwall cards attached to their tab, OR the Host may provide tickets to their guests for Bunnyman staff to pour beers when they redeem their tickets (for example, one or two tickets per guest); or
- Individual guest tabs Guests of the event open their own individual tabs. Host is not responsible for paying their guests tabs.

#### **RENTAL FEES**

To rent the entire Oktoberfest tent OR the entire mezzanine, we require a rental fee of \$300 for the first 2 hours, and \$100 per additional hour. Additionally, we will require a minimum host tab depending on the number of guests (on average \$8-10/guest) + 18% gratuity.

#### DEPOSIT AND PAYMENT

100% of facility fee is required, as a deposit, at the time the event agreement is confirmed. Host may pay in person, or provide credit card information over the phone.



### CANCELLATION

The deposit is fully-refundable up to 5 days prior to the event. Any cancellation within 5-days forfeits their deposit. All cancellations must be made by emailing <u>ginny@bunnymanbrewing</u>. Other cancellations will be addressed case-by-case.

## **Outside Food and Drink**

#### FOOD & CATERING

Host may bring in food/catering. There will be a food truck onsite during regular business hours, many of which can provide catering services. Event manager can provide contact information, if requested. Please confirm with Bunnyman if you will be bringing in catering.

#### BEVERAGES

ABSOLUTELY **NO** outside alcohol is permitted. Bunnyman Brewing has house-made sodas on tap, as well as cans of soda, sparkling water, etc for purchase. The Host may bring water and non-alcoholic beverages.

#### OTHER

The Host must provide all serving, catering, and eating utensils, as well paper products, including napkins, plates, paper towels, etc. (Don't forget those matches or cake candles). Bunnyman does not have these items on site.

## **Other Event Details**

On the day of the event, the Host will check in with the manager on duty upon arrival to begin your event, set up your tab, and receive your tap wall cards (depending on beverage redeem option). Host may distribute tap wall cards to guests, Bunnyman can provide baskets with signage to contain your cards.

Bunnyman will provide assistance with set-up and breakdown of the event and provide bussing services during and after the event.

All decorations and catering equipment must be removed by the Host following your event. **Note:** No glitter or confetti is permitted.



5583 Guinea Road, Fairfax, VA 22032 | Contact us at events@bunnymanbrewing.com